

Display of the Authorised Representative change request in the Union Registry

Introduction

This topic describes how you can display your Authorised Representative change request in the Union Registry that you need to send to the Registry Administrator for approval.

Step by stepTo display your Authorised Representative change request, execute the following steps after
logging into Union Registry. The change has to be already submitted.

Step	Action	Interface
1	Select List of Account Request from the Account section of the left Menu.	✓ Accounts
		Accounts
		Account Request
		Claim account
		Release account
		List of account requests
		Transactions
2	Click Search according to the specified search criteria.	Account Monagement Reguest List Criteria Record Date Anter Anter g. Joint 2010 Before rg. Joint 2010 Back
		Search
3	Select the required Authorised Representative change from the search results,	Account Management Request List Results Account Holder Representative Replace Account Holder Representative Add
	and further to the right in the row, click Consult.	
		Actions
		Consult
4	Print displayed Authorised Representative change Request and let it sign (certified signature of the nominated Representative and signatures of the Account Holder statutory representatives).	